



MIAMI COUNTY RECYCLING DISTRICT

MIAMI COUNTY RECYCLING DISTRICT BOARD MEETING

MONDAY, MAY 18, 2015 1:00 P.M.

GAR ROOM–MIAMI COUNTY COURTHOUSE

MINUTES

The Miami County Recycling District held a meeting of the Board of Directors on Monday, May 18, 2015 at 1:00 P.M. in the GAR Room in the Miami County Courthouse, located at 25 North Broadway, Peru, Indiana.

Attending:

Board Members: Don Morris–Chairman–Town of Converse, Joshua Francis–member–County Commissioner, Jerry Hamman–member–County Commissioner, Shirley Mull–Miami County Council Member, Larry West–member–County Commissioner, Tom Gustin–member–Peru City Council, Jim Walker–Mayor of Peru.

Staff Attending: Samantha Ward–Executive Director, Carla Weaver–Assistant Director/Recording Secretary.

Others: Bobbie Dausch–Contractor for the District, Jeff Barnes–Contractor for the District, Jon Faust–Citizen’s Advisory Committee, Pat Roberts–Legal Counsel.

Absent: None.

Call to Order: Chairman Don Morris called the meeting to order at 1:05 P.M.

Approval of Minutes:

- Board members reviewed the meeting minutes from the April 20, 2015 Board of Directors meeting. *Mr. Gustin motioned to approve the meeting minutes; Mr. Walker seconded. Motion carried (7-0).*

Approval of Financial Report and Claims:

- Board members reviewed the financial statement and claim. *Mr. Gustin motioned to approve the financial report and claims received by email; Mrs. Mull seconded. Motion carried (7-0).*

Director’s Report

- Ms. Ward told the board collections have been steady. She looks to get very busy as the due date for the bills will be coming up May 31. Due to the 31st of May being on a Sunday, the due date has been extended to June 1. She also stated that the office tries to be as lenient as possible, within reason, when applying late fees to unpaid bills.

Lawyer's Report

- Mr. Roberts addressed the board regarding the Logansport Road property the district wishes to purchase. Purchasing property is a two-step process for government/quasi-government entities. The property has to be appraised by two different appraisers. The two appraisals are then averaged, and the price for the property purchase cannot be higher than the average of the appraisals. The appraisals are to remain on file for a period of five years. Lundquist Appraisals has completed the first appraisal. The value of the property has been appraised at \$210,000. A second appraisal will be needed before the district can proceed with purchasing the property. *Mr. Gustin motioned to set an appointment with Sheldon Holsinger for the second appraisal; Mrs. Mull seconded. Motion carried (7-0).*
- Mr. Roberts discussed concerns about the white goods contract with the board. IDEM will require reporting of weights of recycled materials and weights of landfilled materials in the near future. IDEM is currently working on the reporting requirements. The current practice of picking up mattresses, foundations, and furniture as part of the white goods program makes true reporting of recycling and landfilled weights difficult to report. The Board has a duty to make sure all requirements of the contract are compliant with the state statutes, including reporting of weights and making sure the unrecyclable items are disposed of properly. Mrs. Dausch stated the recyclable materials are currently being warehoused due to the price of scrap metal being low, and this is why the district has not received a report stating the weight of metal recycling.
- There was discussion about who is responsible for removing mattresses from properties in Peru. Ms. Ward has expressed concern about mattress and furniture pickup several times in the past. These items do not fall under the state's description of White Goods. The items are a heavy trash item, and she has concern about recycling funds being used for disposal of heavy trash. The district does not have the power to enter properties without an owner's permission. The current process for picking up any item, white goods or mattress, etc. requires the property owner to call the office and request the

pickup, the address, item, and location of the item on the property are recorded, and a report is made to R & B Contracting. The city emailed a list of 50+ addresses with mattresses sitting on properties and they want the district to enter the property without permission and remove the mattresses. Mr. Roberts stated that the district cannot enter a property and remove items without the property owner's permission, as they have no legal authority to do so. Ms. Ward told the board that the district has picked up 219 mattresses between January 1 and April 30, 2015. The amount of heavy trash items picked up is approximately 75% of all pickups, and nearly all of these pickups are in the city of Peru. It was suggested to have a mattress collection day, funded by the district to help remove mattresses in Peru. Mr. Morris noted the town of Converse trash program runs \$10.00 per month and includes both curbside recycling and one day a month for pickup of heavy trash items.

- Mr. Roberts told the board the legal services contract will be coming up for renewal and the ownership of his law firm will be changing to an LLC. He stated he can add a clause saying he will still oversee all actions related to Solid Waste District business. The state of Indiana has a law requiring every client to know who is representing them. The change to an LLC would allow for a "substitute" lawyer to attend meetings if he were unable to attend. The board can propose terms to be included in the contract if they wish. Mr. Morris stated he would like a clause stating there will be legal representation at every board meeting.

Building Committee Report

- New building committee information was covered during the lawyer's report.

Old Business

- There was no old business.

New Business

- Ms. Ward presented the 2016 budget for board review and approval. The budget included no raises for the district staff. The budget estimate showed an increase of approximately 10% over the 2015 budget. Reasons for the increase were cost increases of district programs. Clean up day costs have increased due to disposal cost. Household chemical disposal is increasing. It is anticipated the recycling drop off site contracts will be up for bid this fall. Continuing pickup of mattresses, foundations, couches, recliners, and loveseats will increase the cost of white goods pickup and will increase the cost of that program by one third if the rate continues as it has this year. *Mr. Gustin motioned to submit the 2016 budget as is; Mrs. Mull seconded. Motion carried (7-0).*

- Mr. Hamman stated the Annex building will be installing a time clock and will require all workers including the district employees to clock in sometime in the near future. The commissioners are planning to move forward and will supply details at a later date.

Public Comment

- Jeff Barnes representing Recycling Recovery told the board that the business suffered some minor damage in a fire on Sunday, May 17. The damage will not affect the duties performed by them on behalf of the district.

Next Board Meeting:

- **BOARD OF DIRECTORS– MONDAY, JUNE 15, 2015 at 1:00 P.M. GAR ROOM– MIAMI COUNTY COURTHOUSE.**

Adjournment: *Adjournment was unanimous.*

Carla Weaver, Recording Secretary

Don Morris, Board Chairman